
Report To:	Education & Communities Committee	Date:	3 November 2015
Report By:	Chief Financial Officer, Head of Safer & Inclusive Communities, Head of Inclusive Education, Culture & Corporate Policy	Report No:	FIN/103/15/AP/IC
Contact Officer:	Iain Cameron	Contact No:	01475 712832
Subject:	Communities 2015/16 Revenue Budget Report- Period 5 to 31 August 2015		

1.0 PURPOSE

- 1.1 To advise Committee of the 2015/16 Revenue Budget position as at Period 5 to 31 August 2015.

2.0 SUMMARY

- 2.1 The total Communities budget for 2015/16 is £8,440,600. A further £3,552,000 brought forward as Earmarked Reserves will also be used to primarily fund Community Facilities and various Housing initiatives.
- 2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £140,000. This is a decrease in expenditure of £70,000 since last Committee.
- 2.3 The main variances to highlight are:-
- (a) Projected underspend of £26,000 for Libraries & Museum Employee Costs, mainly due to a combination of reduced overtime and vacant posts.
 - (b) Projected underspend of £69,000 for Safer Communities Employee Costs, mainly due to the over achievement of turnover savings as a result of vacant posts and no backfill of two employees on maternity leave.
 - (c) Projected underspend of £10,000 for Scientific Services within Environmental Health.
 - (d) Projected underspend of £27,000 for Housing Employee Costs due to a combination of a vacant posts and a Policy Officer being replaced by a lower grade employee.
- 2.4 Earmarked Reserves for 2015/16 total £3,552,000 of which £1,935,000 is projected to be spent in the current financial year. To date at the end of Period 5 expenditure of £90,000 (4.7%) has been incurred. The majority of the expenditure is profiled for the last quarter of the Financial Year when invoices are expected for Support for Owners and Clune Park Regeneration. The spend to date per profiling was expected to be £144,000 therefore there is slippage of £54,000 or 37.5% at the end of Period 5.

3.0 RECOMMENDATIONS

- 3.1 The Committee note the current projected underspend of £140,000 for the 2015/16 Revenue Budget as at Period 5 to 31 August 2015.
- 3.2 The Committee approve the virement of £80,000 as detailed in paragraph 7.1 and Appendix 5

Alan Puckrin
Chief Financial Officer

John Arthur
Head of Safer & Inclusive Communities

Angela Edwards
Head of Inclusive Education, Culture & Corporate Policy

4.0 BACKGROUND

4.1 This report advises Committee of the current position of the 2015/16 Revenue Budget at Period 5, 31 August 2015 and highlights the main issues for consideration.

5.0 2015/16 PROJECTION

5.1 The current Communities revenue budget for 2015/16 is £8,440,600. This is an increase of £99,330 from the approved budget. Appendix 1 provides details of the virements responsible for the increase.

5.2 The main variances to highlight in relation to the projected underspend of £140,000 for the 2015/16 Revenue Budget are:-

Libraries & Museum: Underspend £26,000

Employee costs are projected to underspend by £26,000. This is due to a combination of vacant posts and reduced levels of overtime.

Safer Communities: Underspend £87,000

Employee costs are projected to underspend by £69,000 mainly due to the over achievement of turnover savings as a result of vacant posts and no backfilling of two employees on maternity leave. The projected underspend for Employee Costs has increased by £19,000 since last Committee.

The civil contingency budget of £58,870 is projected to underspend by £3,000 based on the latest information provided by Renfrewshire Council. There is no change to this projection since last Committee.

The budget for Environmental Health Analytical Services is £91,580 and the latest projection is an underspend of £10,000.

Income from Private Landlords has a budget of £32,230 for 2015/16 and the latest projection is an over recovery of income of £5,000.

Housing: Underspend £27,000

The employee costs budget for Housing is £156,000 for 2015/16 and the latest projection is an underspend of £27,000. This is due to a combination of vacant posts and a Policy Officer post being replaced by an employee on a lower grade.

6.0 EARMARKED RESERVES

6.1 Appendix 4 gives a detailed breakdown of the current Earmarked Reserves position. Total funding for 2015/16 is £3,552,000 of which £1,935,000 is projected to be spent in 2015/16. The remaining balance of £1,617,000 will be carried forward to 2016/17 and beyond. At Period 5 the expenditure year to date was £90,000 or 4.7% of the projected spend for 2015/16. The majority of the expenditure is profiled for the last quarter of the Financial Year when invoices are expected for Support for Owners and Clune Park Regeneration.

The spend to date per profiling was expected to be £144,000 therefore the year to date expenditure has slippage of £54,000 or 37.5%

7.0 VIREMENTS

- 7.1 Committee is asked to approve a virement of £80,000 as detailed in Appendix 5. The virement of £80,000 from Council Tax Income to Housing Scheme of Assistance was approved by the Policy & Resources Committee on 22 September 2015. This virement will allow additional Council Tax Income from long term empty properties to be invested in the Affordable Housing budget.

8.0 IMPLICATIONS

8.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

8.2 Legal

There are no specific legal implications arising from this report.

8.3 Human Resources

There are no specific human resources implications arising from this report.

8.4 Equalities

There are no equalities issues within this report.

8.5 Repopulation

There are no repopulation issues with this report.

9.0 CONSULTATION

- 9.1 The report has been jointly prepared by the Chief Financial Officer, the Head of Safer & Inclusive Communities and the Head of Inclusive Education, Culture and Corporate Policy.

10.0 BACKGROUND PAPERS

- 10.1 There are no background papers for this report.

Communities Budget Movement - 2015/16**Period 5: 1st April - 31st August 2015**

Service	Approved Budget 2015/16 £000	Movements			Revised Budget 2015/16 £000
		Inflation £000	Virement £000	Supplementary Budgets £000	
Libraries & Museum	1,446	(3)			1,443
Sport & Leisure	1,783	(10)			1,773
Safer Communities	3,236		73	2	3,311
Housing	619		80		699
Community Halls	965				965
Grants to Voluntary Organisations	292		(43)		249
Totals	8,341	(13)	110	2	8,440

Supplementary Budget DetailExternal Resources

£000

Internal Resources

Internal Transport Redistribution

2

Savings/Reductions

2

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****PERIOD 5 : 1st April 2015 - 31st August 2015**

<u>Out Turn</u> <u>2014/15</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2015/16</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>31-Aug-15</u> <u>£000</u>	<u>Projection</u> <u>2015/16</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
	Libraries & Museum						
	Employee Costs	1,011	409	380	985	(26)	(2.6%)
	Safer Communities						
2,727	Employee Costs	2,904	1,177	1,137	2,835	(69)	(2.4%)
59	Env Health Analytical Services	92	38	31	82	(10)	(10.9%)
	Housing						
256	Employee Costs	156	63	47	129	(27)	(17.3%)
Total Material Variances						(132)	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****PERIOD 5 : 1st April 2015 - 31st August 2015**

2014/15 Actual £000	Subjective Heading	Approved Budget 2015/16 £000	Revised Budget 2015/16 £000	Projected Out-turn 2015/16 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
4,243	Employee Costs	4,148	4,217	4,095	(122)	(2.9%)
459	Property Costs	654	651	651	0	-
1,713	Supplies & Services	1,715	1,823	1,823	0	-
45	Transport Costs	36	41	41	0	-
99	Administration Costs	63	67	67	0	-
4,598	Other Expenditure	2,223	2,140	2,127	(13)	(0.6%)
(3,225)	Income	(498)	(499)	(504)	(5)	1.0%
7,932	TOTAL NET EXPENDITURE	8,341	8,440	8,300	(140)	(1.7%)
	Earmarked Reserves	0	0	0	0	
	TOTAL NET EXPENDITURE excluding Earmarked Reserves	8,341	8,440	8,300	(140)	

2014/15 Actual £000	Objective Heading	Approved Budget 2015/16 £000	Revised Budget 2015/16 £000	Projected Out-turn 2015/16 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,421	Libraries & Museum	1,446	1,443	1,417	(26)	(1.8%)
1,504	Sports & Leisure	1,783	1,873	1,873	0	-
3,066	Safer Communities	3,236	3,311	3,224	(87)	(2.6%)
750	Housing	619	699	672	(27)	(3.9%)
892	Community Halls	965	865	865	0	-
299	Grants to Vol Orgs	292	249	249	0	-
7,932	TOTAL COMMUNITIES	8,341	8,440	8,300	(140)	(1.7%)
	Earmarked Reserves	0	0	0	0	

EARMARKED RESERVES POSITION STATEMENT
COMMITTEE: Communities

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>Total Funding 2015/16</u> £000	<u>Phased Budget To Period 5 2015/16</u> £000	<u>Actual To Period 5 2015/16</u> £000	<u>Projected Spend 2015/16</u> £000	<u>Amount to be Earmarked for 2016/17 & Beyond</u> £000	<u>Lead Officer Update</u>
Support for Owners	John Arthur	1,250	98	30	1,250	0	New funding of £537k is the RTB receipts due from RCH for 2014/15. Actual expenditure is lagging the phased budget due to delays in receiving invoices.
Renewal of Clune Park	John Arthur	1,901	20	33	443	1,458	Appeals process for Demolition Orders is still on going with last Court appearance June 24. A total of 37 Appeals have now been dismissed leaving 213. A total of 204 have now paid deposits to continue the process. Projected costs for 2015/16 related to a seconded employee (£48k) and demolition, homeloss and displacement, legal, conveyancing and security costs (£395k).
Support for Community Facilities	John Arthur	163	9	9	163	0	YTD spend relates to final payment for construction of Gibshill Community Centre. It's anticipated that the remaining funding will be committed before year end.
Investment Fund for Council Owned Bowling Clubs	John Arthur	169	0	1	10	159	Estimated that £150k will be required to fund replacement toilets at Lady Alice Bowling Club with work to begin on site Spring 2016.
Expansion of Summer Playschemes	John Arthur	29	17	17	29	0	Funding for summer playschemes including Play4All. Funding should be fully spent this financial year. New funding of £12k was approved by P&R Executive Sub Committee to allow IL to maintain prices at £2.50 per session. Awaiting invoice from IL.
Ravenscraig Sports Barn	John Arthur	40	0	0	40	0	Funding will be paid monthly to IL once new Ravenscraig facility is closed for works.
Total		3,552	144	90	1,935	1,617	

COMMUNITIES COMMITTEEVIREMENT REQUESTS

Budget Heading		Increase Budget £	(Decrease) Budget £
Housing Scheme of Assistance	1	80,000	
Council Tax Income (Policy & Resources Committee)			80,000
		80,000	80,000

Note

1 - Increased income from Long Term Empty Properties - approved by P&R Committee 22/09/15